



LYMINGTON PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on Thursday September 12th 2019 at
7:30 at St Thomas Church, Lymington

Present: Andrew Payne, Bill Gulland, Bronwen Bridges, Barbara Clapper, Jane Cook, Malcolm Haigh, Daphne Johnston, Sarah Bunce, Kay Pead, Maureen Harris (Churchwarden), David Bridges (Churchwarden), Peter Salisbury (Vicar), Mary Hill (Sec.)

1	Welcome and prayer: The Vicar welcomed everyone. David opened the meeting with prayer.
2	Apologies for absence: Malcolm Ward, Sylvia Pepin, Ray Shepherd, Celia Swan Michael Standage
3	AOB: There were no proposals for AOB
4	Minutes: The minutes of the meeting on 11 th July 2019 were approved and signed by the Vicar. Matters arising:
5	<p>a. Parish Nursing Project. Peter apologised for the short notice that was given for the visit of Helen Wordsworth, one of the founders of Parish Nursing, the previous evening. He then filled summarised her presentation when she gave the background of the Project and explained carefully how it worked. In essence, it is a very flexible concept and should stem from a need in the Parish. Although the idea was started in the United States, it was made clear that the US model would not be appropriate here. Those at the meeting were very positive about the approach given at the meeting and felt that the information they gleaned was more useful than the first meeting last year. There followed a general discussion involving some of the following issues:</p> <ul style="list-style-type: none">• How would the Project fit in with the current church Action Plan?• Would it enable the parish to reach out into the community?• There is training involved which will involve costs. How much?• Although it is a flexible programme, there are very strict outlines on how the project would work. Is that appropriate for us?• Although the leader must be a nurse, what kind of support group of volunteers would be needed?• What are the financial implications of the project including the cost of setting up the programme and of paying the nurse? <p>Decision: In order to find out whether we should explore the Parish Nursing idea further, it was agreed to develop a pastoral committee to find out what our needs are and whether these would fit into a Parish Nurse programme.</p>
6	Chairman's Report <ol style="list-style-type: none">a. Peter proposed that Mo Penrose should fill the vacancy of "Youth Chaplain" in order for to fulfil her post as chairman of the ATC. This was unanimously agreedb. The dates for future PCC Meetings were proposed and agreed unanimously (see Appendix A)c. Peter asked if he could represent St Thomas Church when he takes part in the Global Climate Change March on Friday September 21st. All agreedd. Peter reported that he is hopeful that there might soon be lights on top of the cupola.

7	<p>Health and Safety</p> <p>Andy referred the PCC to the progress report that had been circulated. The two main issues arising were:</p> <ol style="list-style-type: none"> a. Community bookings and insurance. Andy had worked with Gill Maunder to ensure that people have their own insurance before they book rooms in the church. Saturday Table Sales will not be returning to St Thomas b. Catering: There is a need to appoint an additional H and S rep to work alongside Andy and Malcolm, since neither of them feel that they have the necessary expertise in catering issues. It was agreed that this request should go ahead 	
8	<p>Finance Report:</p> <p>Andy referred members to the Finance reports that had been distributed.</p> <ol style="list-style-type: none"> a. Our contribution to the 2020 Common Mission Fund has increased by £4,500. Andy proposed that we pay the increase amount. Bill seconded the proposal. All agreed. b. In the second quarter accounts, there had been a surplus of £8,757, largely due to increased income from hiring space in both St Thomas and All Saints. However, it was pointed out that the church relies on the contribution made by Tops Nursery at All Saints and that it is likely in the future that there will also be considerable costs at all Saints in order to improve the premises. c. Andy hopes that the budget will be ready for the November meeting d. There is still a need to encourage people to give to the church and also for the church to continue and possibly increase its giving. It was agreed that we should continue to publicise that we can support different charities and that we should make it clear whom to contact if they wish to make a proposal. The Parish Giving scheme continues to be stable. e. Generous Giving Sunday is on Sept 29th when Malcolm will be preaching 	
9	<p>Buildings and Land Report</p> <ol style="list-style-type: none"> a) The Courtyard: The projected cost continues to cause concern, particularly from some who protest on moral grounds. Investigations have found that costs can be lowered by using different materials from those originally proposed. Quotes received range from £20,800 to £80,000, compared with the original quote of £35,000. The lower quotes use the same design as in the original plan and also have the significant advantage of being porous. There is to be a committee meeting within the next week and proposals will be brought to the next PCC Meeting. The original budget was for £15,000 and Bill proposed that we should increase this to £25,000. David seconded the proposal and all agreed. b) David reported that SPUD, the youth team of budding architects, had been asked, in cooperation with local schools and the public, to come up with a plan for the main entrance to the church. c) Cleaning the church carpet: an estimate of £719.59 for this had been received and was agreed. d) All Saints and Tops Nursery: Jonathan Cook had circulated his report which addressed the following issues: <ol style="list-style-type: none"> 1. Progress with the Planning and Listed Building Applications to Lymington and Pennington Town Council- these are scheduled to be heard on September 18th 2. Ways in which the problem of noise experienced by neighbours is being addressed. This includes both physical changes (i.e. the possible installation of acoustic fences) and procedural changes (ways in which the activities of the nursery can be adapted to reduce noise) 3. Meeting with the neighbours and Tops bringing them up to date with the Planning Applications and the suggested changes by Tops to reduce noise. 	

4. Proposed meeting with the Diocesan Legal Director concerning the Hire Agreement and the Agreement for Leases Agreement for Tops use of the Nave and Hall

Jonathan then gave us a verbal update on four events that had occurred since he had written his report. These were:

1. A meeting with the Diocesan Legal Adviser. The Hire Agreements for the use of the Hall and Nave were revised and it was agreed that an Agreement for Leases document should be drawn up that would cover the Leases. These documents needed to be tidied up and approved by the PCC before being forwarded to Tops.
2. The Environmental Noise Assessment at All Saints. The acoustic consultant had visited All Saints and left in place some unattended recording equipment that would remain on site until the following week. He also took a number of attended noise measurements throughout the day and visited two neighbouring properties to take measurements. Their report is expected by the end of the month.
3. A meeting of the All Saints Steering Group at which the Project Manager gave feedback from his recent meeting with the Planning, Conservation and Environmental Health officers. Some changes to the plans were agreed and the Project Manager was resubmitting updated plans.
4. A meeting with the all Saints neighbours. It was a very positive meeting and heartening to hear the neighbours' comments that the initiatives being introduced by the nursery and pre-school manager were starting to reduce the noise levels they were expecting.

Jonathan was warmly congratulated on all the work he and his team are doing to make sure that the project continues to be on track.

Eco Report: Rosie Ward's Eco report had been circulated and Rosie was congratulated on the achievement of the church being awarded a Silver Award

10

Main Business: pMap.

A review of the progress towards Objective 1 "Our Church community to reflect the age profile of Lymington's community"

Kay updated the PCC the steps that have already been taken towards this objective and how the church might continue to move forward.

- The creation of the Bug Hotel Eco project in the courtyard was a good opportunity to link the church with the local community
- Will and Sarah had organised two film afternoons which were a great success with children and families. Since William and Sarah have now left the church, we need a couple of people to take on this project and make it a regular event.
- Links with the Infant school have started with both Y2 classes coming to the church and visiting different prayer stations. Work is ongoing for more ideas for engaging children from the Infant school.
- Peter and Barbara are developing an information pack for Toddler, Messy Church and Baptism prep which will highlight all the different events that are targeted at children, young people and families
- Kay is working on accessible resources that could be used for Sunday Holy Communion services. She showed us the example of her Worship Clock and is working on a Communion Clock which children could colour and make their own clock while the service was in progress.
- Messy Church is popular and successful but at the moment there are not enough people to run it more than once a month. There was a suggestion that possibly one Life and Soul service a month could be an all-age service which would be appropriate for Messy Church parents and children

	<ul style="list-style-type: none"> There was also a suggestion that the church should make an effort to involve children in all the activities that take place in the church e.g. the Flower Festival, the Christmas Tree Festival etc. <p>In conclusion, Kay pointed out that, with the departure of Will and Sarah, the committee was now small and that its members were considering whether there were enough resources to support their main activities. They would value further support.</p>
11	<p>Correspondence</p> <ol style="list-style-type: none"> A letter had been received from the CMS Church Relations Manager confirming that our CMS Mission partners, Doug and Jacqui Marshall, have moved back to the UK and were ending their mission service with CMS. Consequently we are being asked whether we would like to continue with the CMS Mission Partner programme and link up with someone else. After a short discussion, it was agreed that, since it had been difficult in the past to schedule a time when our partners were able to speak to the congregation, we would take a break from the programme and work directly with the CMS when a speaker was needed. Mary had received an official resignation letter from Will Clark
12	<p>Diary Dates</p> <p>Solent Music Festival September 16th – 22nd Flower Festival October 10th – 13th Christmas Tree Festival December 6th – 10th Harvest Lunch October 6th 12:30</p>
14	Date of next meeting: November 14th 7:00pm at Lymington Infants School
15	Peter closed the meeting at 9:30 pm with prayer.

Appendix A: Proposed PCC Meeting Dates 2019/20

PCC Meetings are held in January, March, May, July, September and November, traditionally on the second Thursday at 7:30 at St Thomas Church. In order to avoid clashes with Full Governing Body Meetings of the Infants School (Peter is ex officio on the Board and currently Vice Chair and Mary is a member of the Board) and to facilitate the coinciding of reports from the Finance Committee with the PCC Meetings, the following dates are proposed for 2020.

14 November at Lymington Infants School at 7:00 pm (location to be confirmed)

9 January STC at 7:30 (the second Thursday of the month)

Hereafter, it is proposed that the meetings take place on the fourth Thursday of the month.

26 March at STC at 7:30

Annual Parish Church Meeting April 29th

28th May at STC at 7:30

23rd July at STC at 7:30

24th September at STC at 7:30

26th November at STC at 7:30

14th November 2019