



## LYMINGTON PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on Thursday November 14th 2019 at  
7:30 at St Thomas Church, Lymington

Present: Andrew Payne, Bill Gulland, Bronwen Bridges, Jane Cook, Ray Shepherd, Daphne Johnston, Celia Swan, Sylvia Pepin, Michael Standage, Kay Pead, Malcolm Ward, Maureen Harris (Churchwarden), David Bridges, (Churchwarden), Peter Salisbury (Vicar), Mary Hill (Sec.) Jonathan Cook (Observer)	
1	<b>Welcome and prayer:</b> The Vicar welcomed everyone and opened the meeting with prayer.
2	<b>Apologies for absence:</b> Malcolm Haigh, Sarah Bunce, Barbara Clapper
3	<b>AOB:</b> There was one proposal for AOB : Request for a donation to the Basics bank (agreed for AOB)
4	<b>Minutes:</b> The minutes of the meeting on September 12th were approved and signed by the Vicar.
5	<b>Matters arising:</b> <ul style="list-style-type: none"><li>a. <b>Parish Nursing Project.</b> As a consequence of the visit of Helen Wordsworth, Peter had written to those who had expressed an interest in the project, asking if there were any volunteers who would be prepared to be part of the Vision and Support Group and take the project forward. In the absence of anyone coming forward, Peter recommended to the PCC that we should set aside the project until a V and S Group could be formed. After some discussion, it was agreed that the committee should review the Parish Nursing idea in a year's time.</li></ul>
6	<b>Chairman's Report</b> <ul style="list-style-type: none"><li>• <b>pMap Objective 1.</b> Peter reported that Will and Sarah Clark were key to the development of this section of the pMap which focuses on Children and Youth and, since their departure to the IOW, many of the activities listed in the document were not possible without new leaders. The school link will continue and possibly the film afternoons if a volunteer could be found, but the rest of Objective 1 looked now to be too ambitious without the enthusiasm and commitment of the Clarks. Therefore, Peter asked if the general feeling of the PCC was that we alter the wording of the pMap to reflect what actually is happening (i.e. make it a living document that will change over time) or that we keep the original wording. After discussion, members agreed that we should amend the document to reflect the current situation.</li></ul>
7a	<b>All Saints Church and Tops Nursery</b> <p>Jonathan Cook reported that it was likely that the NFDC would make a decision on the planning application before the next PCC Meeting and that we should prepare for the next stage. This meant that the PCC's approval was needed for a number of key documents. These documents had been circulated before the meeting and there were additional copies available at the meeting. Jonathan went through the documents and after many questions and explanations, the PCC:</p> <ul style="list-style-type: none"><li>• Noted the details in the Headlease and confirmed that they were content with it.</li><li>• Approved the contents of the Underlease and Hall lease whilst recognising that there could be some amendments to them following the legal adviser's discussions with Tops.</li></ul>

7b	<ul style="list-style-type: none"> <li>Approved the inventory of items no longer needed at All Saints and the recommendations for their disposal.</li> </ul> <p>The PCC thanked Jonathan for the considerable amount of work that he had done over the years in relation to the All Saints and Tops Nursery project and his skill in taking everyone through the complicated legal documents.</p> <p><b>Health and Safety</b> Malcolm gave a brief report:</p> <ul style="list-style-type: none"> <li>Groups who now hire St Thomas Church or the Church Hall now have to display their Certificate of Insurance whilst on the premises. Gill has been asked to remind all hirers of this and to update the relevant forms.</li> <li>There is still a need for someone with Health and Safety qualifications to oversee the kitchen and food handling aspect of H and S. Maureen agreed to investigate whether someone in Vistas would undertake this role.</li> <li>Andy attended the planning meeting for Remembrance Sunday after a risk assessment had been carried out the week before. It was agreed that, on the day, all went well. Geoffrey Townley was thanked for the planning he had undertaken.</li> </ul>	
8	<p><b>Finance Report:</b> Andy referred members to the Finance reports that had been distributed.</p> <ol style="list-style-type: none"> <li>Finance Committee Meeting. Andy reported that Giving is to be a standing item on every agenda and that all requests for money will come to the Finance Committee for approval. This year £10,000 was given to the four causes with the Christmas Collection being match funded up to the expected £2,500 to give an annual Giving total of £15,000. It was agreed to send the Christmas Collection to the Basics Bank.</li> <li>The 3<sup>rd</sup> quarter accounts gave a surplus of £3,198 compared to a budget deficit of £10,682. This was largely due to the increased income from the hire of All Saints Hall.</li> <li>The budget for 2020 was circulated with a deficit of £5,526 for the year. Although this is a relatively small amount, Andy pointed out that there was large anticipated capital expenditure for next year, due to heating and ground work at All Saints as well as the Narthex repairs and work on the gutters, downpipes and walls at St Thomas.</li> </ol> <p>The budget was proposed by Bill Gulland and seconded by Celia Swan. All agreed.</p> <ol style="list-style-type: none"> <li>Andy proposed that the money raised by the Vistas Café should be given to charities supported by Jenny Stott and the workers at Vistas. This was proposed by David Bridges and seconded by Peter Salisbury. All agreed.</li> <li>The PCC also approved the finance committee's proposed changes to account signatories as shown on appendix 1 of the minutes of their meeting dated 11 November 2019.</li> </ol>	
9	<p><b>Eco Report.</b> Rosie Ward had asked the PCC to make decisions on suggestions made by the Eco Group. It was agreed that:</p> <ul style="list-style-type: none"> <li>the church would attempt to reduce its carbon footprint following suggestions made by the Eco Group.</li> <li>water butts or other rainwater collection facilities could be installed in the grounds as long as they were not unsightly.</li> <li>the possibility of generating renewable energy on the premises could be looked at again.</li> </ul>	

	<ul style="list-style-type: none"> <li>the church could raise awareness of the ethical investment of personal savings but this should not include specific advice from the Finance Team.</li> </ul>	
10	<b>Building and Land: Courtyard Project</b> David had contacted the DAC and a meeting has been arranged to discuss whole church matters including the renovation of the Courtyard.	
11	The Secretary had received a letter enquiring about the metal structures in the garden outside the church. They were installed as part of the flower festival and they will be removed in the near future.	
12	<b>Diary Dates</b> <ul style="list-style-type: none"> <li>Christmas Tree Festival December 6th – 10<sup>th</sup></li> <li>Epiphany Drama "The Business of Good Government" (John Arden) January 4<sup>th</sup> – 5<sup>th</sup></li> </ul>	
13	<b>AOB</b> <ul style="list-style-type: none"> <li>The PCC was reassured that the St Thomas Chess Club was organised by the church and that DBS certificates had been checked.</li> <li>Donation to the Basics Bank was dealt with under Finance</li> <li>It was confirmed that the Messy Church/Life and Soul Service was in addition to the regular Messy Church session and did not replace it.</li> </ul>	
14	Date of next meeting: January 9 <sup>th</sup> at 7:30 at St Thomas Church Peter closed the meeting with prayer.	

### PCC Meeting Dates 2020

PCC Meetings are held in January, March, May, July, September and November, traditionally on the second Thursday at 7:30 at St Thomas Church. In order to avoid clashes with Full Governing Body Meetings of the Infants School (Peter is ex officio on the Board and currently Vice Chair and Mary is a member of the Board) and to facilitate the coinciding of reports from the Finance Committee with the PCC Meetings, the following dates are proposed for 2020.

9 January STC at 7:30 (the second Thursday of the month)

Hereafter, the meetings will take place on the fourth Thursday of the month.

26 March at STC at 7:30

*Annual Parish Church Meeting April 29th*

28<sup>th</sup> May at STC at 7:30

23<sup>rd</sup> July at STC at 7:30

24<sup>th</sup> September at STC at 7:30

26<sup>th</sup> November at STC at 7:30

*Peter Selisbury*

*9th January 2020*