



LYMINGTON PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on Thursday January 9th 2020 at

St Thomas Church, Lymington

<p>Present: Andrew Payne, Bronwen Bridges, Ray Shepherd, Sylvia Pepin, Malcolm Ward, Jane Cook, Sarah Bunce, Michael Standage, Bill Gulland, Maureen Harris (Churchwarden), David Bridges (Churchwarden), Peter Salisbury (Vicar), Mary Hill (Sec.) Observers: Jonathan Cook, Rosie Ward</p>		
1	<p>Welcome and prayer: The Vicar welcomed everyone and opened the evening with prayer.</p>	
2	<p>Apologies for absence: Malcolm Haigh, Daphne Johnston, Kay Pead, Barbara Clapper</p>	SP MH
3	<p>AOB: a. Use of incense in church b. Messy Church feedback</p>	
4	<p>Minutes: The minutes of the November meeting were approved and signed by the Vicar.</p>	
5	<p>Matters arising:</p> <ul style="list-style-type: none"> • Recognition of Joan Townley’s retirement as Verger. It was agreed that she should be presented with a gift for her years of service and Sylvia Pepin offered to ask her what she would like. Mary would write Joan a letter of thanks on behalf of the PCC. There had been two people who had expressed an interest in taking on the role and Peter would be talking to them to explain what it involved. • Health and Safety representative (Food handling and kitchen safety) This is in hand. • Peter reported that there were now four people who have offered to help in setting up the Parish Nursing Project so he will be speaking to them to see if we are able to proceed. 	
6	<p>Chairman’s Report</p> <ul style="list-style-type: none"> • CMS Mission Partners. Sandy White had written to propose Andrew and Louise Peart, who are working in Bolivia, as our new CMS Mission Partners. The PCC agreed and a letter would be sent to Sandy to this effect. • Pennington Invitation: St Thomas PCC has been invited to join with St Mark’s, Pennington PCC for the first part of their future meetings when they will be using the CPAS material ‘PCC Tonight.’ This involves six sessions which will work through important issues including ways of conducting meetings, the purpose of the PCC and a review of worship, mission and community in the life of the church. It was agreed to accept this invitation and Mary would remind everyone a week or so before each meeting and she would let St Mark’s know how many people would be attending. • Lent Course: This will be held on Sunday afternoons in St Thomas Hall with an introduction in the morning services. The book being used for the course is “Saying Yes to Life” by Ruth Valerio. 	
7	<p>pMap: Rosie Ward was welcomed to the meeting and circulated copies of a pMap leaflet that she had created. It contained the same information as the original document but the names of the people responsible for each objective had been omitted. She then updated the PCC on progress so far.</p> <p>Objective 1: The Life and Soul service had started to be more youth friendly and although this seems a small step, Rosie emphasised that the group was concentrating on what it thought it could do rather than cover everything mentioned in the proposal.</p> <p>Objective 2: This group is focusing on the creation of a striking, imaginative structure that would be in front of people when they came into the church. This would be a welcome sign which would include visitor information. This is a work in progress. In the Churchyard, there is continued effort in finding out additional names on some of the graves. The guide to the church</p>	

	<p>is good on history but it has the potential to also include information about the Christian story. There could be a trail leaflet which guides people round the church and photographs to illustrate that the church is not just a building but also a group of people. Other ideas included the creation of signposts to encourage people into the church; a leaflet using Nigel Musset's work documenting the details of the windows and a link to the Christianity.org website.</p> <p>Objective 3: Peter is working on the infographic which will show roles within the life of St Thomas Church.</p> <p>Rosie was thanked for all the work that she has done for pMap and, after a discussion, it was agreed that the best way to circulate these ideas was to print copies of her leaflet (300) and distribute them at the Sunday services.</p>	
8	<p>All Saints: Jonathan Cook was welcomed to the meeting and gave an update on All Saints.</p> <ul style="list-style-type: none"> ● Planning applications: There has been frustratingly slow progress which resulted in the Project manager, at the end of November, drafting another set of drawings for the pod in the North Aisle. In December, the Town Mayor, Anne Corbridge, became involved and this resulted in a meeting between the Planning Officer and the Conservation Officer. However, there was no result at the time of the meeting. ● Operational issues: The pre-school was forced to close on November 12th after the discovery of rat traces in the Nave. Representatives from the NFDC, Rentokil and Ofsted all visited the site and the children bussed to Hythe until the pre-school reopened on December 9th. The central heating in the Nave failed in mid-December as a result of a fractured pipe. Since the repair involves laying a new pipe around the problem and finding the necessary spares has been difficult, work had not begun at the time of the meeting, although a temporary solution was almost in place. The arboriculturalist is currently preparing the report for the future application to install the acoustic barrier. The current hedge is on church land and so will be removed to enable the barrier to be constructed and then it is proposed to plant a new hedge. ● Neighbours: A meeting with neighbours was held on December 12th when three main concerns emerged: <ul style="list-style-type: none"> a. The rats were a concern but the neighbours were reassured that the issue had been properly handled. b. They agreed with the church about the disappointing lack of progress with the planning applications. c. They were interested in the update on the acoustic barrier. <p>Insurances: The Steering Group is grateful to the Chairman of the Finance Committee for the work has set in motion to endure that if and when the leases with Tops are signed, the correct insurances will be in place.</p> <p>Jonathan also reported that Sarah Davey, who oversees nursery education in Hampshire, had visited Tops and said that it was good.</p> <p>The PCC thanked Jonathan for his continued work with the All Saints and Tops project.</p>	
9	<p>Finance: Andy proposed an increase for salaried staff of 2.2% which is in line with the RPI. This was proposed by Andy Payne and seconded by Bronwen Bridges.</p> <p>Good Samaritans: Some of the 2019 budget for the Good Samaritans (GS) was unspent when the 2020 budget was created towards the end of the year and therefore the new budget was trimmed back. However, the GS were very busy at the end of the year and they were now asking if the recent expenditure could be backdated to 2019. After a general discussion, all agreed that the GS were doing a very valuable job and appreciated that there was a large</p>	

	<p>variation in costs over the year. There was a request that the PCC would like more information on the work of the GS but this was difficult as a lot of the information is personal and cannot be shared openly.</p> <p>The eventual decision was that the budget would not be changed but that it should be made clear that money was available throughout the year if needed.</p> <p>GS Mission Statement: There was a request from David Fenton that the PCC should approve the safeguarding principles included in the 'GS Mission Statement and Safeguarding' document. This was proposed by David Bridges and seconded by Peter. All agreed.</p>	
1 0	<p>Building and Land: There was a meeting between Richard Streatfield (Diocesan Advisory Committee), Ryan Bunce (architect) and the Churchwardens and Peter on November 20th to discuss the maintenance and proposed developments at St Thomas'. Items discussed concerned the possibility of solar panels, increasing thermal efficiency of the sacristy, the repointing of the tower and chancel walls and the improvement to the narthex and the area outside.</p> <p>The immediate action concerns the roof of the south aisle and the chancel. There is a hole due to loose tiles on the south aisle roof and so quotes are being sought for the guttering work and the roof guards to the south of the chancel roof.</p> <p>The Courtyard: There will be a meeting on January 15th when the purpose is to come to a consensus as how to progress in the light of the following constraints:</p> <ul style="list-style-type: none"> • There is a limit on the amount of money that should be spent regardless of where the money is obtained from. (The PCC's budget is £25,000) • Restrictions given by the DAC: the design must have a specific Christian reference. It must have a porous surface and not create damp penetration of the surrounding buildings. It should echo the architectural language of the surroundings. <p>There was a general discussion about the DAC restrictions, the financial limits and also a consideration of the users of the space.</p> <p>In conclusion, it was hoped that the Wednesday meeting will move the project forward.</p>	
1 1	<p>Health and Safety:</p> <ul style="list-style-type: none"> • All the functions over the Christmas period had been given full consideration from a H and S perspective. • The need for a safety person to accompany anyone entering the boiler room was deemed essential. Flammable material also needs to be removed. • Food preparation is in process of being included in H and S documentation. • Cleaning up the children's play area in the church is in progress. 	
1 2	<p>Diary dates: Annual Parochial Church Meeting on April 29th</p>	
1 3	<p>AOB:</p> <ul style="list-style-type: none"> • It was reported that two people had problems with incense at the morning service. • Encouraging Messy Church families to come to Life and Soul continues to be challenging but the effort will continue. • Mary agreed to write to Julia Morris to congratulate her on her appointment as head of the Infants School 	MH
1 4	<p>Date of next meeting: March 26th 2020 at 7:30pm at St Thomas Church</p>	
	<p>Peter closed the meeting with prayer at 9:30pm</p>	