



LYMINGTON PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on Thursday May 28th 2020

at 4:00 pm via Zoom

Present: Andrew Payne, Barbara Clapper, Ray Shepherd, Sylvia Pepin, Malcolm Ward, Jane Cook, Sarah Bunce, Michael Standage, Bill Gulland, Celia Swan, Kay Pead, Daphne Johnson, Maureen Harris (Churchwarden), Peter Salisbury (Vicar), Mary Hill (Sec.) Observer: Jonathan Cook

1 **Welcome and prayer:** Peter welcomed everyone and opened with the collect for “My Kingdom Come”.

2 **Apologies for absence:** Bronwen Bridges, David Bridges (Churchwarden), Malcolm Haigh.

Minutes: The minutes of the January meeting were approved unanimously.

3 **Chairman’s Report**

- **Glass Doors:** Peter had received a quote of over £2,000 from the original installers for servicing the glass doors of the church. He had requested quotes from other companies and found that they were comparable and so he recommended that we employed the original installers to do the job. This was proposed by Peter, seconded by Daphne and agreed unanimously.
- **Planning for post Covid19:** At the moment, access to the church is limited to one person and Peter has used this access on occasion for leading the online Sunday worship. He also said that here had been limited advice from the Diocese on how to respond to the changing situation of the Covid19 pandemic. However, Rachel Noel at St Marks, Pennington had forwarded Peter a copy of a document from the URC detailing the kinds of things we will have to consider when thinking about the “new normal” in church. Peter thought that this was very useful and so he took us through the document highlighting the points that he felt were most important. He then divided us into four groups to discuss what we had read and to think about ways in which we could manage the change. No decisions were made at the meeting, but Peter suggested that a small group of PCC members should volunteer to meet and discuss the issues in more detail. Celia, Daphne, Sylvia, Bill, Malcom and Mary agreed to be part of this group and to meet in the next week or two.

4 **Finance**

- **End of Year Accounts:** Andy presented the Final Accounts for 2019 which had been signed by Peter and the Treasurer during the lockdown and had been sent to Hope Jones, the Accountants. He asked for their formal approval by the PCC so that they could now be sent to the Charity Commission. This was proposed by Malcolm, seconded by Bill and agreed unanimously.
- **First Quarter Accounts:** Andy presented the accounts to 31st March 2020 when we were two weeks into the Covid 19 lockdown. They show a deficit of £2,815 which was largely due to the lack of income from lettings, reduced income from Tops Nursery and no church collections. He warned that the Second Quarter Accounts at the end of June will show a serious deficit and that the deficit over the whole year could be in the region of £50,000.
- **HSBC Account:** This now an internet banking account which allows Andy to make internet payments with written agreements from two members of the Finance Committee.

	<ul style="list-style-type: none"> • Needles View Investment Account: Andy proposed that the PCC authorise the Finance Committee to take appropriate steps to close our account named 'Lymington PCC Fund (Needles View)' and open, in its place, a similar account which is under PCC control but without WDBF acting as custodian trustee. This was seconded by Daphne and agreed unanimously. 	
5	<p>All Saints and Tops Nursery Jonathan Cook updated us on the situation at All Saints.</p> <ul style="list-style-type: none"> • Tops nursery and pre-school has remained open throughout the lockdown with an average of 15 children but with a possible increase to 35 by June 1st. • Planning and Listed Building Application for the Nave. The application has been bounced backwards and forwards between the NFDC Conservation Officer, the NFDC Planning Officer and the Tops Project manager and no decision has yet been made. • Acoustic Fence: Application for planning permission and listed building consent is on hold until boundary issues have been resolved. 	
6	<p>Health and Safety Malcolm reported that Andy had withdrawn from his H&S role because of workload relating to his financial commitments and that Bill had agreed to come back on board. The appointment was agreed unanimously.</p>	
7	<p>AOB</p> <ul style="list-style-type: none"> • Celia asked if the Infants School was opening the week of June 1st. Peter said that yes, they were expecting Reception and year 1 children back in stages during the week. He and Mary agreed, as governors, that Julia and the teachers had worked tremendously hard both during the previous weeks of lockdown and then more recently preparing the school for an increased number of children. Mary was asked to express to Julia the PCC's gratitude for all their hard work. • Peter said that it was Kay Pead's last week at St Thomas' before she starts her new curacy at Ringwood. He thanked her for all that she had done for the church and we all wished her well in her new environment. 	
8	<p>Peter closed the meeting with prayer at 5:30 pm</p>	
9	<p>Date of next meeting: July 23rd 2020: Time and location to be decided.</p>	