



LYMINGTON PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on Thursday January 28th 2021

at 7:30 via Zoom

Present: Bronwen Bridges, David Bridges (Churchwarden), Brian Cox, Bill Gulland, Maureen Harris (Churchwarden), Daphne Johnston, Andrew Payne, Sylvia Pepin, Ray Shepherd, Michael Standage, Celia Swan, David Wansey, Malcolm Ward, Peter Salisbury (Vicar), Mary Hill (Secretary). Jonathan Cook and Rosie Ward (Observers).	
1	Welcome and prayer: The Vicar welcomed everyone and opened the evening with prayer.
2	Apologies were received from Barbara Clapper and Malcolm Haigh.
3	AOB. There were no proposals for AOB.
4	The minutes of the last meeting on November 26 th 2020 were approved.
5	There were no matters arising.
6	Chairman's Report The Vicar asked all members of the PCC to start to look forward as to how we could plan for the time when the restrictions of Covid-19 are lifted. He suggested that every member should consider what questions we need to ask about recovery after the pandemic and bring those questions to the next PCC which will decide which are the most important ones for us to take forward.
7	All Saints Report Jonathan Cook had previously circulated his report and updated the PCC on recent progress. <ul style="list-style-type: none">• He confirmed that the Headlease, the Underlease and the Church Hall lease all came into effect on January 1st 2021 and that the Steering Committee had been replaced by the All Saints Management Committee.• Tops has been allowed to open during the recent lockdown but the number of children attending was down about 10%. Because of the loss of income, Tops asked if the Management Committee would consider a reduced hire charge for the premises, as had happened during the 2020 lockdown. The Management Committee decided that this would not be appropriate at this time.• Leases: The Diocesan Legal Adviser is currently making an application to the Land Registry for the freehold title to All Saints Church to be registered in the name of the WDBF rather than the Incumbent. This amendment to the register of title will need to be carried out by the Land Registry before he can register the Headlease and the Underlease. Once the Land Registry has confirmed this has happened, Tops must then apply to the Land Registry to register the Underlease and the Hall leases.• Insurance: The PCC's insurances cover the requirements of the leases but they require Tops to provide the PCC and the Diocese with a current copy of their insurances and the premium payable.• Contents: The Bishop has given his approval for the disposal of certain items in All Saints as agreed by the PCC at the January 2018 meeting.

	<ul style="list-style-type: none"> • Building work on the three main parts of the project (i.e.the pod/mezzanine + toilets, the central heating and the external groundworks) is planned to take place between July and September. Tops will have to find temporary accommodation for two to three months during the building works. Tops has recently paid for the driveway to be resurfaced and the interior of the Hall is being painted at weekends. • Public consultation is still open on the proposal to construct the acoustic fence. It is hoped that a decision will be made before the end of February. • Project Manager’s Fees. Last December, Tops unexpectedly asked the Management Committee if they would contribute to paying part of the Project Manager’s fees of around £13,000. Since this would be an unbudgeted expense, the request had to go to the PCC for approval. The Management Committee had carefully considered the request, taking into account the good relationship that they have with Tops and also the financial decisions that have already been taken to support the project and came to the conclusion that the request should be declined. After a general discussion by the PCC, the recommendation from the Management Committee was upheld. This recommendation was formally proposed by Michael Standage and seconded by David Bridges. 	
8	<p>Finance Report</p> <p>Andy Payne had circulated the Finance Report and the Budget prior to the meeting. He noted that the current assets at the end of 2020 were down approximately £23,000 compared to the end of 2019.</p> <p>He then presented the Budget for 2021 which had been calculated on the basis of 9 months of Covid restrictions and 3 months of normal activities.</p> <p>The budget was proposed by Andy Payne, seconded by David Bridges, and agreed unanimously.</p> <p>Anticipated Capital Expenditure: The three urgent areas needing work are:</p> <ul style="list-style-type: none"> • High level work including work at the top of the tower (Survey date 10th February 2021) • Low level work (wall treatment, gutters, drainage etc.). • Underfloor heating at All Saints Church. <p>The estimated cost for the All Saints work is £155,000 and for St Thomas Church £150,000.</p> <p>Less urgent work includes improvements to the courtyard, the Narthex and the entrance to STC. Rough plans to improve the West End of STC by creating a foyer/new entrance were considered several years ago but never acted upon. (DB agreed to forward the sketches that he had of the project to PCC members for information.) Since a project of this kind would be expensive, the PCC discussed whether an appeal could be used to raise money. After discussion, it was agreed that this was not the right time to launch an appeal but that it might be considered at a later date.</p> <p>Since the courtyard would need to be used for scaffolding during the work on the roof and that the ground might need to be dug up in order to improve drainage, decisions about its design would be made after the completion of the essential work. (Estimated cost £25,000)</p> <p>In addition, £12,000 would be needed to pollard the trees in the churchyard.</p> <p>The PCC agreed that we should go ahead with the three urgent areas needing work and that it was appropriate to spend some of our reserves for this work.</p>	

	<p>AP asked to approve that Barbara Payne be co-opted as a member of the Finance Committee. Her role as Legacy Officer would be the contact with church members concerning wills. This was proposed by the Vicar and seconded by Sylvia Pepin.</p>	
9	<p>Fabric Committee Report</p> <p>The report highlighted the need for the work on the roof and guttering at the east end of the church and that the survey on February 10th may lead to significant expenditure. (See Finance Report).</p> <p>The town clock is also in need of repair and the Town and the LPTC are expected to pay the bill. It is possible, however, that some of the costs of repairing the stonework will need to be paid by the church.</p>	
10	<p>Eco Report</p> <p>The vicar welcomed Rosie Ward and asked her to give her report on Eco Church. RW was delighted to announce that Annette Cox, a member of the Eco Church group, had completed her BCM course 'Creation Care'.</p> <p>In the effort to gain the Gold award, there were decisions that the PCC needed to support. RW led us through the various sections and the following were agreed:</p> <ul style="list-style-type: none"> • To use environmentally friendly cleaning products. Proposed by the Vicar, seconded by Maureen Harris. • To investigate the use of solar panels by carrying out a desk-top assessment. It is unlikely that we would get planning permission for the existing church but we would commit to following BREEAM (Building Research Establishment in Environmental Assessment Method) or equivalent standards if we were to carry out a new building project (e.g. changes to the West End of the church.) Proposed by the Vicar and seconded by Andy Payne. • To continue to reduce the carbon footprint of the church. Proposed by the Vicar and seconded by David Wansey. • To install a water butt at an appropriate site. (This has already been approved by the PCC) <p>RW proposed to hold a Climate Sunday service in advance of the national event on September 5th. She also encouraged us to sign the Climate Coalition Declaration online both as individuals and as the PCC. This action was proposed by the Vicar and seconded by Bronwen Bridges.</p> <p>The Vicar thanked Rosie Ward for her leadership of the Eco Church project and congratulated her on her achievements in the 5 years since the Eco Church was launched.</p>	
11	<p>Correspondence: Letters had been received from Gill Maunder and Martin Penrose thanking the PCC for approving their increases in stipends .</p> <p>Date of the next meeting: Thursday March 25th at 7:30pm.</p> <p>The meeting closed with a communal prayer.</p>	