



## LYMINGTON PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on Thursday January 27<sup>th</sup> 2022

in St Thomas' Church at 7:30 pm.

Present: Bronwen Bridges, David Bridges (Churchwarden), Pat Cashin, Barbara Clapper, Brian Cox, Maureen Harris (Churchwarden), Andrew Payne, Sylvia Pepin, Ray Shepherd, Michael Standage, Celia Swan, Jeremy Vines, Peta Walmesley, Malcolm Ward, Peter Salisbury (Vicar), Mary Hill (Secretary).	
1	<b>Welcome and prayer:</b> The Vicar welcomed everyone and opened the evening with prayer.
2	Apologies for absence were received from Daphne Johnston, Malcolm Haigh, David Wansey.
3	Proposals for AOB. There were no proposals for AOB.
4	The minutes of the November meeting were approved and signed by the Vicar.
5	Matters arising: <ul style="list-style-type: none"> <li>The Vicar suggested that the church should give a monetary token of thanks to Jane and Jonathan Cook for their work on the restoration of All Saints Church. Their management of the project had saved the Church a lot of money. All agreed to the proposal.</li> <li>A question was asked as to whether there had been any progress in the holiday plans for the McGuire relatives. MH and BB agreed to investigate the situation.</li> </ul>
6	<b>Chairman's Report.</b> <ul style="list-style-type: none"> <li><b>Recruitment of a Parish Administrator.</b></li> </ul> MS and CS met with Gill Maunder and produced a draft job description which was circulated. There were questions about including additional factors and where the post should be advertised. MS agreed to finalise the draft and AP agreed to create suitable Terms of Reference for handling cash. All agreed that we needed to start the recruitment process as soon as possible.
7	<b>Finance Report.</b> AP had distributed the Finance Report prior to the meeting. The main points were: <ul style="list-style-type: none"> <li>AP confirmed that the pay rise of 3.1% had been implemented from the start of 2022.</li> <li>The card reader had taken £1,800 since the end of August.</li> <li>Vistas Café had given donations of £500 to McCabe Educational Trust, Jeel-Al-Amal Orphanage School in Bethany; £400 to the new Forest Basics Bank and £2,000 to the PCC. AP suggested that the PCC send a letter of thanks to Vistas café congratulating them on their donations. All agreed.</li> <li>Easyfunding had raised £27.61 to date plus the money being held in Amazon Smile accounts.</li> <li>AP confirmed that the Christmas collection had been divided equally between Medecins San Frontiers and St Thomas Church.</li> <li>AP introduced the Budget for 2022 and indicated that there would be large expenses this year due to the St Thomas building project. Approval of the budget was proposed by David Bridges, seconded by Maureen Harris. All agreed.</li> </ul>
8	<b>Buildings and Land.</b> The Vicar welcomed Ryan Bunce, the Quinquennial Inspector and Contract Manager for the repairs at the East End of the Church. Ryan explained the problems that age and damp had wrought on the building and illustrated these with diagrams and photographs. He anticipated that the work would take about 12 weeks and that there would be scaffolding in place for that time. He estimated the cost to be about £70,000 + VAT although it was possible

	<p>that the VAT could be reclaimed from the Government. The proposal for the work will be sent to the Diocesan Advisory Committee and there will be a public notice about the project. Government approval is not required. Once the project is approved by the PCC, the work would be sent out to tender and it is hoped the work might be started in May.</p> <p>The Vicar proposed that the East End project go to tender. DB seconded the proposal and all agreed.</p>	
9	<p><b>Health and Safety</b></p> <ul style="list-style-type: none"> <li>MW had distributed the Health and Safety report which said that St Thomas' would follow the Church of England and Diocesan advice to continue with the use of masks in church. He thanked DJ for managing the Risk Assessments for both the Christmas Tree Festival and the Gala concert. He also reported that the fence round the compost heap in the churchyard had been replaced.</li> <li>The secretary circulated a Safeguarding Reports from Anthea MacAlister detailing changes in the Safeguarding Requirements that have been issued by the Diocese. It included the change that all relevant people, including PCC members, will need to be DBS checked every 3 years rather than every 5 years as before.</li> </ul>	
10	<p><b>Main Business</b></p> <ul style="list-style-type: none"> <li><b>pMap progress</b></li> </ul> <p><b>Objective 1:</b> Little progress has been made in this area both because of the absence of the two original leaders and the pandemic. It is clear that a new team now needs to be established, possibly with the help of the deanery youth advisor.</p> <p><b>Objective 2:</b> Rosie Ward had circulated a report from the group highlighting the progress that has been made in telling the Christian story through the land and buildings. The pandemic has inevitably slowed this down but the group is continuing to investigate ways in which visitors to the church can engage with the Christian story. These include using technology, creating new prayer resources for visitors, planning events in the churchyard, making the signs about the conservation areas in the churchyard more prominent and producing a trail leaflet for children.</p> <p><b>Objective 3:</b> The vicar thanked MH for the pastoral work she has done during the pandemic keeping in touch with parishioners. The second part of objective 3 was focused on a course called "Setting God's People Free" which was prevented from starting because of the lockdown. The Vicar suggested instead that the Church focus on the material available for making the most of the interregnum. He recommended a publication from 'cpas' (<i>Church Pastoral Aid Society</i>) called "Growing Through a Vacancy – A Short Guide" which he felt was very helpful. He suggested that the Church should buy copies of the 8-page guide to be available to the congregation. This was agreed.</p>	
11	<p><b>Correspondence:</b> The secretary reported that she had received a thank you letter from Gill Maunder concerning her pay rise.</p>	
12	<p>Diary Dates: The Annual Parochial Church Meeting is to be held on Wednesday March 30<sup>th</sup> 2022 at 7:30pm.</p>	
13	<p>There were no items for AOB.</p>	
14	<p>Date of next meeting: Thursday March 24<sup>th</sup> 2022 at 7:30pm.</p>	
15	<p>The Vicar closed the meeting with prayer at 8:40pm.</p>	